

Record of officer decision

Decision title:	To appoint McBains Ltd to lead the Leominster Heritage Action Zone public realm design works
Date of decision:	15 December 2021
Decision maker:	Director of Economy and Environment , following consultation with Section 151 Officer
Authority delegated decision:	<p>The following recommendations were presented in a key decision paper which was agreed by Cabinet on 23 October 2021</p> <p>https://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50038686&Opt=0</p> <p>The Cabinet Decision approved</p> <ul style="list-style-type: none"> a) The Director for economy and place, following consultation with the Section 151 Officer, the Cabinet member for environment and economy and the Cabinet member for infrastructure and transport, be authorised to approve expenditure required to deliver the public realm projects which will be procured in line with the council's contracts procedures rules; b) The Director for economy and place, following consultation with the Section 151 Officer, in consultation with the Cabinet member for environment and economy and the Cabinet member for infrastructure and transport, be authorised to take all operational decisions necessary to deliver the balance of the programme, including grant schemes and information and engagement projects within the total project budget of £3.6m ; and c) The Section 151 Officer be authorised to reduce the grant element of the overall budget to up to £1.8m from the £2m originally estimated and approved at Council so that the overall capital programme budget for this project is £3.6m.
Ward:	Leominster East
Consultation:	The senior project manager consulted with all senior officers at the project board and via email circulation. The supplier has also gone through the procurement process following the council CPR (Contract Procedure Rules) to demonstrate value for money and compliant checks. The highways / public realm team was part of the tender evaluation panel. Cabinet member for environment and economy and the Cabinet member for infrastructure and transport have also been consulted.

Decision made:	<p>To award a contract to McBains Ltd following a successful tendering exercise to lead the Leominster Heritage Action Zone public realm design works, to include public consultation, scheme design, support for procurement of the construction partner(s) and contract/project management of the works.</p> <p>Overall budget for both work streams:</p> <table border="1" data-bbox="475 291 1406 432"> <thead> <tr> <th>Item</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>Public Realm improvements</td> <td>£1,328,000</td> </tr> <tr> <td>Corn Square</td> <td>£750,000</td> </tr> <tr> <td>Total</td> <td>£2,078,000</td> </tr> </tbody> </table> <p>McBains Ltd Cost to deliver the above:</p> <table border="1" data-bbox="475 533 1406 645"> <thead> <tr> <th>Item</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td>RIBA Stages 1-4</td> <td>£267,474.59</td> </tr> <tr> <td>RIBA Stages 5-6 (3.95%)</td> <td>£71,516.00</td> </tr> </tbody> </table> <p>RIBA Stages 5-6 - 3.95% Construction fee based on construction costs budget value (3.95% of £1,810,525.00 = £71,516.00)</p>	Item	Budget	Public Realm improvements	£1,328,000	Corn Square	£750,000	Total	£2,078,000	Item	Budget	RIBA Stages 1-4	£267,474.59	RIBA Stages 5-6 (3.95%)	£71,516.00
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Reasons for decision:	<p>1) To enable the delivery of the Leominster Heritage Action Zone Programme.</p> <p>2) McBains Limited have been appointed from a compliant further competition process from the Crown Commercial Services Framework</p>														
Highlight any associated risks/finance/legal/equality considerations:	<p>1) Delays to these work streams would result in further grant funding losses</p>														
Details of any alternative options considered and rejected:	<p>1) To not award the contract, which would result failure to deliver public realm element of the Heritage Action Zone and the loss of all associated grant funding.</p>														
Details of any declarations of interest made:	<p>None Recorded</p>														

I am an officer delegated to make the decision

Signed:

Print Name: Neil Taylor

Job Title: Interim Director for Economy and Environment